

**RESEARCH PROTOCOL AMENDMENT
 CHEMICAL AND BIOLOGICAL SAFETY ISSUE**

Principal Investigator

Protocol No.

Date

Protocol Title

Indicate the type of changes you are requesting. (Refer to the document checklist to see what documents to submit with your amendment)

Personnel Room(s) Procedure(s) Funding(s) Chemical Agent(s) Organism(s) Biosafety Level
 Other

Provide a detailed description of the proposed changes. If adding personnel, provide full name and their role in this protocol.

If adding new staff, will staff be

1) performing data analysis?	Yes	No
2) working or being exposed to biohazards or chemical hazards?	Yes	No
3) working with radiation hazards?	Yes	No

Yes No N/A Will the change involves an additional potential biohazard and/or chemical hazard risk? If Yes, specify the nature of the potential hazard and how the hazardous agent or material will be inactivated or disposed of:

Yes No N/A Will the change presents a new occupational health or safety risk to the employee(s)? If Yes, describe specific training to be provided:

Yes No N/A Does the change require different safety practices or procedures? If Yes, specify:

Yes No N/A Do your current approved Laboratory-Specific Safety Plans adequately describe safety precautions to be taken when working with the hazardous materials identified in this amendment?
 If No, submit revised Laboratory-Specific Safety Plans.

PI's Signature
APPROVALS

Date

Chairperson, Chemical Hygiene & Biosafety Subcommittee

Date

Research Safety Officer

Date

Radiation Safety Officer, If Applicable

Date

DOCUMENT CHECKLIST

Please locate the type of amendment you are requesting and check off and provide the Research Office with the documents listed for each type of amendment. If you have any questions or require assistance, please contact the Research Office at (305) 575-7000 ext. 3179.

Adding Personnel

CITI **Biosafety Complete** training certificate

Copy of 1) CV and 2) VA badge or letter from VA Human Resources regarding employment

Electronic Scope of Practice from SharePoint portal is required. Contact David Freeman (David.Freeman@va.gov) for assistance in creating a profile, uploading of your training certificates, and a scope of practice on the SharePoint site. Other Contact info: 305-575-7000, ext. 4485.

Complete a new or modify the Report of Staff (http://www.sfvafre.org/images/forms/HumanStudiesForms/HS_AmendmentForms/RptOfResearchStaffMembers_CertificationOfTrainings_DelegationOfAuthorities.pdf)

Updating room(s) or location(s)

Updated laboratory-specific biohazard exposure control plan

Updated laboratory-specific chemical safety plan

Updating or changing procedure

Updated protocol

Updated laboratory-specific biohazard exposure control plan

Updated laboratory-specific chemical safety plan

Updating chemical agent

Updated protocol, if appropriate

Safety data sheet for the chemical agent

Updated laboratory-specific chemical safety plan

Updating organism

Updated protocol

Updated laboratory-specific biohazard exposure control plan

Updating Biosafety Level

Updated laboratory-specific biohazard exposure control plan