

# **SPRING-MARCH 2017 SUBMISSION Round (electronic submission)**

## **MERIT REVIEWS AND CAREER DEVELOPMENT AWARDS**

### **BLR&D/ CSR&D Services, RR&D SPiRE**

#### **Local Deadlines**

##### **Merit Review Application Materials**

##### **Local Deadline Dates**

- **Eligibility Requests into the Non-Clinical Intramural Research Program** **Monday, October 17, 2016**  
Must be approved by local R&D Committee and signed by the Associate Chief of Staff/Research, Chief of Staff and the Medical Center Director. VACO deadline is December 1.
- **LOI for Career Development Awards, Clinical Trail Merit Review Awards and CSR&D Epidemiology Merit Review Awards** **Monday, October 17, 2016**  
VACO deadline is November 1.
- **Waiver for Off-site Research** **Monday, November 14, 2016**  
Contact Research Office for Instructions and forms. VACO deadline is December 1.
- **LOI for RR&D SPiRE** **Monday, January 16, 2017**  
VACO deadline is February 1.
- **Research Plan (14 page research plan + 4 pages of references)** **Monday, January 23, 2017**  
All **new** proposals **must** be reviewed and approved by the Scientific Review Subcommittee before submission to Central Office for funding consideration. **\*\* Please note: The R&D Committee will give concurrence for submission to Central Office only if the SRC has reviewed and approved the science of the project.\*\***
- **Scientific Subcommittee Review** **Monday, February 6, 2017**  
All **new** proposals **must** be reviewed and approved by the Scientific Review Subcommittee before submission to Central Office for funding consideration. This process is encouraged for all resubmissions. Following the Scientific Review Committee meeting you will receive required changes/recommendations to be incorporated into the final application.
- **Budget** **Monday, February 13, 2017**  
Prepare "drafts" of budget forms so you can review the budget with Mr. Gonzalez  
Make an appointment through the Research Office at (305) 575-3179
- **FINAL application package - COMPLETE** **Monday, February 20, 2017**  
Final application must be presented to Dr. Tran and Mr. Gonzalez for final administrative review. *(You must use the forms discussed in new guidelines "VA Application Guideline SF424 (R&R)" available at <http://vawww.research.va.gov/funding/electronic-submission.cfm>)*
- **Last possible submission date (to grants.gov)** **Friday, March 10, 2017**  
The electronic submission is held two business days in eRA Commons before being release to Central Office on March 15 (the due date).

**\*\*\*\*\* For questions regarding the Merit Review process please contact Dr. Tran at (305)-575-7000 x7743. \*\*\*\*\***